

MEETING MINUTES OF THE BOARD OF SELECTMEN

JANUARY 7, 2021

A meeting of the North Haven Board of Selectmen was held on Thursday, January 7, 2021 at 7:00 p.m. in conference room #1 of the North Haven Memorial Town Hall, 18 Church Street, North Haven, CT.

Members Present:

Michael J. Freda, First Selectman
William J. Pieper, Second Selectman
Sally J. Buemi, Third Selectman

Staff:

Valerie Goodkin, Executive Assistant

Mr. Freda called the meeting to order at 7:00 pm and wished everyone a Happy New Year and welcomed Selectman Pieper and Selectwoman Sally Buemi. Mr. Freda and the Selectmen then proceeded in the recitation of the Pledge of Allegiance.

Miss Buemi asked to make a comment relative to the agenda. She stated that there is nothing in the Governor's executive orders that prohibits public comment during an electronic meeting and that the Board of Education has successfully incorporated live public comment via telephone into their meetings. She requested once again that public comment be made available for the Selectmen's meetings. Mr. Freda agreed to work on that to make it possible for their next meeting.

Miss Buemi asked for a modification to the December 3, 2020 minutes. She requested that language be added to include that following her suggestion for the Fire Chief to come back before the Board in approximately nine months, *that the Chief agreed to come back at the request of the First Selectman and Mr. Freda stated he would be happy to have him back.* After a brief discussion with Mr. Freda agreeing he did say that, he noted that he does reserve the right to change his mind.

Mr. Pieper then motioned to make the amendment to the minutes with a second from Miss Buemi.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Miss Buemi motioned with a second from Mr. Pieper to approve the amended minutes of the Board of Selectmen's Meeting of December 3, 2020.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Mr. Freda proceeded with his overview, beginning with the Governor's Executive Order 9R which allows the Town to offer to eligible taxpayers an extended grace period through and including April 1, 2021 for the payment of real property, personal property, motor vehicle and supplemental motor vehicle taxes. He invited the Tax Collector, J. Stacey

Yarbrough, to address the Board and the public regarding the specifics of the order and the extension of the grace period. The Board discussed the topic with Ms. Yarbrough. Miss Buemi wanted to reiterate to the taxpayers that the due date is still January 1st, it is just the grace period that has been extended to April 1st. Ms. Yarbrough explained that any payments received "after" April 1st would be delinquent. Mr. Freda also spent some time detailing his top ten priorities for 2021 and concluded with an update on the COVID-19 Vaccine.

Moving to the next item on the agenda, Mr. Freda noted that the Board received correspondence from Mr. Gary George pertaining to a suggestion for the Town to adopt the appointment of a Town Poet Laureate and youth Poet Laureate. Ms. Goodkin explained that his suggestion was passed along to our Director of Library Services, Sue Griffiths. Ms. Griffiths did some research with the State and found that several other town's have enlisted their Library Boards to develop a Poet Laureate program. Ms. Griffiths agreed to include the topic at the next Library Board meeting. Ms. Griffiths has already contacted Mr. George and he was pleased to learn that it would be considered. The Board made several comments and thanked Mr. George.

Mr. Freda invited Fire Chief Paul Januszewski and Attorney Jeff Donofrio to join the meeting via teleconference to provide some background information as they considered a resolution recommending to the Town Meeting the approval of an Amended Town of North Haven Volunteer Firefighters' Pension Plan. The Board discussed the amended plan with several comments and observations. Miss Buemi noted that she was in favor of the Pension Amendments and the support of our volunteers, however, she thought that perhaps the Town would be best served if the number of pension committee members was changed from six to seven so that with an odd number the chance of a tie vote would be eliminated. She felt the seventh member could be a member of the public. Attorney Donofrio stated there is nothing legally prohibiting a seventh member and that member being a member of the public. The Board discussed the suggestion and Chief Januszewski stated that Mr. Andrews who represents the volunteers agreed. Mr. Donofrio would make the changes to the redlined version of the amended plan to go before the legislative body.

Miss Buemi motioned with a second from Mr. Pieper for the approval of the following resolution:

RESOLVED, that the Board of Selectmen recommends the approval by the Town Meeting of the Amended Town of North Haven Volunteer Firefighters' Pension Plan, established on July 1, 1991 and amended on June 27, 2019, for the exclusive benefit of the Town of North Haven's Volunteer Firefighters, in accordance with the provision of Section 7-148(c)(5)(A) of the General Statutes of the State of Connecticut.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Miss Buemi motioned with a second from Mr. Pieper to call for a Special Town Meeting to be held on Monday, January 25, 2021, at 6:30 pm remotely, via Zoom to consider and

ac upon the following:

- a) **RESOLVED:** That in accordance with the recommendation of the Board of Selectmen and pursuant to Connecticut General Statutes Section 7-148(c)(5)(A), the Amended Town of North Haven Volunteer Firefighters' Pension Plan, established on July 1, 1991 and amended on June 27, 2019, is approved and the First Selectman is authorized to execute said Amended Town of North Haven Volunteer Firefighters' Pension Plan in the form presented to the Town Meeting. Due to Governor Ned Lamont's March 10, 2020 declaration of a public health emergency and civil preparedness emergency and his subsequently issued Executive Orders, and, due to the spread of COVID-19 in the State of Connecticut including New Haven County, in-person public access to this meeting will not be permitted. This will be an electronic meeting and a videoconference link and conference call dial-in will be provided for those individuals who would like to listen and participate (if electors) in the Town Meeting.

- b) **RESOLVED,** the Special Town Meeting will consider and act upon a resolution in accordance with the recommendation of the Board of Selectmen to approve the Amended Town of North Haven Volunteer Firefighters' Pension Plan and authorize the First Selectman to execute same.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Mr. Pieper motioned with a second from Miss Buemi to accept the resignation of Wesley O'Brien (R), 337 Kings Highway, from the Board of Education, term to expire November 30, 2021.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Miss Buemi motioned with a second from Mr. Pieper to accept the resignation of Paul Cicarella, Jr. (R), 104 Kings Highway, from the Zoning Board of Appeals, term to expire November 30, 2021.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Mr. Pieper motioned with a second from Miss Buemi for the appointment of Andrew Gorry (R), 108 Standish Avenue from an alternate to a full seat on the Zoning Board of Appeals to fill the unexpired term of Paul Cicarella, Jr., term to expire November 30, 2021.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Miss Buemi motioned with a second from Mr. Pieper for the appointment of Theresa Ranciato-Viele (D), 100 Bassett Road to the Regional Planning Agency of South Central Connecticut for a two (2) year term to expire December 31, 2022.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Mr. Pieper motioned with a second from Miss Buemi for the appointment of Luigi (Lou) Coppola, Sr. (R), 27 Maple Avenue, to the Zoning Board of Appeals as an alternate, to fill the unexpired term of Carolyn Yaccarino terminating on November 30, 2023.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Miss Buemi motioned with a second from Mr. Pieper for the reappointment of Richard Monico, 23 Sachem Drive to the Open Space Advisory Committee with the recommendation of the Board of Finance for a one (1) year term to expire December 31, 2021.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Mr. Pieper motioned with a second from Miss Buemi for the reappointment of Hugh H. Davis, 1261 Ridge Road, to the Open Space Advisory Committee with the recommendation of the Conservation Commission for a one (1) year term to expire December 31, 2021.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Miss Buemi motioned with a second from Mr. Pieper for the reappointment of Mary Lou Stamp, 134 Middletown Avenue to the Open Space Advisory Committee with the recommendation of the Parks and Recreation Commission for a one (1) year term to expire December 31, 2021.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Mr. Pieper motioned with a second from Miss Buemi for the reappointment of Theresa Viele, 100 Bassett Road, to the Open Space Advisory Committee with the recommendation of the Planning and Zoning Commission for a one (1) year term to expire December 31, 2021.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Miss Buemi motioned with a second from Mr. Pieper for the reappointment of Mark Cofrancesco, 6 Frost Drive, to the Open Space Advisory Committee with the recommendation of the Land Trust for a one (1) year term to expire December 31, 2021.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Mr. Pieper motioned with a second from Miss Buemi for the reappointment of Stephen J. Fitzgerald, 34 River Road, to the Open Space Advisory Committee with the recommendation of the First Selectman for a one (1) year term to expire December 31, 2021.

VOTE: Freda – yes; Pieper – yes; Buemi – yes

Miss Buemi motioned with a second from Mr. Pieper for the approval of the following Property Tax Refunds:

VOTE: Freda – yes; Pieper – yes; Buemi – yes

- Acar Leasing, LTD – 4001 Embarcadero Drive, Arlington, TX 76014, in the amount of \$528.38.

- Ambel, George – 194 Quinnipiac Avenue, in the amount of \$58.88; and in the amount of \$58.88.
- Cab East LLC – PO Box 67000, Dept 231601, Detroit, MI 48267, in the amount of \$561.19; and in the amount of \$394.45; and in the amount of \$122.88; and in the amount of \$363.42; and in the amount of \$615.45; and in the amount of \$364.65; and in the amount of \$294.78; and in the amount of \$370.88; and in the amount of \$365.72; and in the amount of \$269.17; and in the amount of \$173.72; and in the amount of \$80.40; and in the amount of \$153.20; and in the amount of \$61.04; and in the amount of \$87.15; and in the amount of \$380.01; and in the amount of \$271.08; and in the amount of \$274.02; and in the amount of \$608.48.
- CCAP Auto Lease – 1601 Elm Street, Ste 800, Dallas, TX 75201, in the amount of \$340.84.
- Financial Ser Veh Trust – 5550 Britton Pkwy, Hilliard, OH 43026, in the amount of \$206.74; and in the amount of \$54.19; and in the amount of \$444.21; and in the amount of \$418.20; and in the amount of \$213.42; and in the amount of \$350.80.
- Honda Lease Trust – 600 Kelly Way, Holyoke, MA 01040, in the amount of \$207.82; and in the amount of \$479.17.
- JP Morgan Chase Bank – PO Box 901098, Fort Worth, TX 76101, in the amount of \$359.39.
- Nissan Infiniti LT – PO Box 650214, Dallas, TX 75265, in the amount of \$260.56; and in the amount of \$289.41; and in the amount of \$261.70; and in the amount of \$287.05; and in the amount of \$287.05; and in the amount of \$200.23; and in the amount of \$330.89; and in the amount of \$115.69; and in the amount of \$202.56.
- Toyota Lease Trust – 20 Commerce Way Ste 800, Woburn, MA 01801, in the amount of \$593.54; and in the amount of \$364.83.
- Vault Trust – Ally Financial Louisville PPC, PO Box 9001951, Louisville, KY 40290, in the amount of \$168.96.
- VW Credit Leasing LTD – 1401 Franklin Blvd, Libertyville, IL 60048, in the amount of \$524.39.

Mr. Freda advised that the next meeting of the Board of Selectmen is scheduled for Thursday, February 4, 2021 in conference room 1 of the North Haven Memorial Town Hall.

With no additional business before the Board, Miss Buemi motioned with a second from Mr. Pieper to adjourn at 8:25 pm.

VOTE: Freda – yes; Pieper – yes; Buemi –yes

MINUTES OF THE BUDGET WORKSHOP MEETING OF THE BOARD OF SELECTMEN

January 11, 2021

Members Present

First Selectman, Michael J. Freda
Second Selectman, William J. Pieper
Third Selectman, Sally J. Buemi

Others in Attendance:

Director of Finance and Administration, Edward J. Swinkoski
Valerie Goodkin, Executive Assistant

The budget workshop of the Selectmen was called to order at 8:03 am by First Selectman Freda. The budget was reviewed and discussed in detail by the Selectmen and the Director of Finance, Edward Swinkoski.

The Selectmen agreed that based upon their review of the preliminary budget and taking several factors into consideration along with the needs of the Town, Board of Education, projected grand list and revenue along with several variables, they would advise the BOF that they support a total budget increase not to exceed 2%.

Motion to adjourn, Miss Buemi, seconded by Mr. Pieper at 9:43 am.
Vote: Freda – Yes, Pieper – Yes, Buemi – Yes

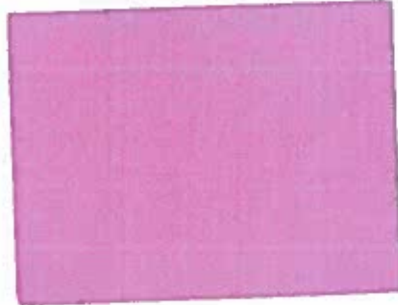
To Mike Freda

I am sending you this resume because I have interest serving on the water pollution control authority when there is an opening. I feel that I would have a lot to contribute with my experience in the plumbing industry.

Thank you for your consideration,

Tom Borrelli

Thomas Borrelli
69 Warner Road
North Haven, CT 06473



Qualification Summary

I have been in the plumbing and HVAC field since 1986. I have worked in all stages of plumbing and heating, primarily commercial and residential service and maintenance as a trusted employee as well as a business owner for over 12 years. I also taught plumbing and heating in the Connecticut High school system.

Experience

10/17 - present Fairfield university HVAC controls /plumbing technician

- *repairs and service to hi temp water and steam systems**
- *monitor buildings on allerton and carrier computers**
- *make plumbing repairs to buildings and dorms**
- *service chillers and cooling towers**
- *change filters and service all types of air handlers**
- *repair and replace circulating pumps**
- *work with 3 phase motors and controls**
- *Sewer pump install and service**
- *Identify problem make parts list and determine manpower needs**

1/15-7/17 Eli Whitney, Hamden, CT

Department Head, Teacher

- *Making lesson plans
- *Classroom management
- *Implement teaching strategies
- *Leading my team and students
- *Driving students to job sites to provide plumbing services.
- *taught and certified students OSHA 10 and 30

3/14-1/15 Emmett O'Brien, Derby, CT

Teacher

- *Make lesson plans
- *Classroom management
- *Implement classroom strategies

**2/01-3/14 Petry Associates Plumbing & Heating, North Haven, CT
Owner**

- *Commercial & residential HVAC and plumbing repairs and maintenance
- *wire low voltage and high voltage controls for heating systems
- *work with steam systems
- *Well pump & sewage pump maintenance & repair
- *Water treatment system
- *Various office responsibilities-including scheduling, data entry, use of Windows
- *air conditioning service
- *service and repair to pump electrical control panels
- *hot water heating systems
- *Sewer line install and repair

8/10-5/14 UPS Part-Time, North Haven, CT

- *Loading and unloading truck

10/97-2/01 Petry Plumbing, Northford, CT

Foreman

- *Commercial and home plumbing and heating repairs including boilers including maintenance.
- *Water treatment and well pumps
- *wire low voltage and high voltage controls for heating systems
- *hot water and steam heating systems
- *Sewer and water main install and repair

*sewer pumps commercial and residential

10/96-10/97 Service One, LLC, Waterbury, CT On the Road Technician

*Plumbing and heating repairs

*commercial heating and air conditioning service

*wire low voltage and high voltage controls for heating systems

5/96-10/96 Eastern Water Dev. Inc., Oxford, CT Road Technician

*Industrial well and sewage pump system repair and maintenance

*Water treatment and plumbing service and installations

*service and repair to pump electrical control panels

2/92-4/96 Greco & Haines, Derby, CT Road Technician

*Well pumps and sewage pump system repair and maintenance

*Water treatment and plumbing service installations

*service and repair to pump electrical control panels

*plumbing and heating service

1/89-2/92 Dae Construction Northford, CT Plumber

*Plumbing repairs, heating system, hot water and steam

*wire low voltage and high voltage controls for heating systems

*Well pump & sewage pump maintenance & repair

*Septic system install and repair

*Sewer and Water main install and repair

**1/86-12/88 Petry Plumbing & Heating, Northford, CT Plumbing and heating
apprentice**

*Commercial & residential plumbing & HVAC service

*well pump service and repair

Education

1987-1991 Eli Whitney State Technical, Hamden, CT

*Graduated with certificate in Plumbing

* IMTI completed training for my S2

*Completed 387 Hours for HVAC

*Central State Connecticut University, New Britain, CT

*Completed VTE 113 (2014)

*Completed VTE 116 (2015)

*Completed VTE 482 (2015)

*completed osha 500 training

Licenses and certifications

**License held is CT-S1 (0406999-S1)

**License held is CT-P1 (0279624-P1)

**OSHA 30 Card

**Flexible Gas Certification

**Certified to teach OSHA 10 & OSHA 30 Classes

**EPA certified for universal refrigerant

**CT drivers license CDL with passenger and activity bus endorsements

** Forklift certification

** bucket truck certification

References available upon

First Selectman's Office
18 Church Street
North Haven, CT, 06473

January 15, 2021

Attn: First Selectman Michael J. Freda

Please accept this resume in consideration for possible nomination into any available commission opening that may arise.

I have been a North Haven resident since 1970, and have owned my home at 37 Susan Lane, for the last 33 years. I am a lifelong registered Republican and vote in all local, state and federal elections and primaries. I also make sure to vote during budget referendums and any other special town election that may arise.

I am 57 years old and currently retired from law enforcement after almost 23 years in the Connecticut Department of Correction. I finished my career at the rank of Captain/Investigator. I have been married to my wife Elizabeth (Betsy) for 33 years. We have 5 children, Ron (32), Rebecca (30), Raechel (24), and our twins Reagan (22) and Rylee (22).

I have been involved with North Haven for many years, in many different ways. I have coached youth football as well as baseball, and have participated in numerous fund raisers involving several local causes. I have run Project Graduation for the last four years, and look forward to the day it can be run again safely, and without restriction. I am the North Haven Rotary Past President, and in June of 2020, presided over the distribution of more than \$40,000.00 to local business and town needs. I have been the Chairman of the Board of Ethics, and am currently the Chairman of the Community Services Commission.

During my involvement with Project Graduation, I have had the good fortune to work directly with past Superintendent of Schools, Dr. Robert Cronin, Principal DR. Russell Dallai, and PTA President Jackie St. Peter. They were all gracious in providing me an opportunity to meet with students throughout the school year, as well as address the senior class assembly.


As Chairman of the Board of Ethics, I was tasked to ensure compliance with the Town of North Haven guidelines for honesty, integrity and professionalism, while providing timely and unbiased advisory opinions on any and all presented issues.

As Chairman of the Community Services Commission, I have been tasked to review the activities of the Community Services Department, determine community program needs, and review the budget, expenditures, receipts and operation of the Community Services Department.

I have attached a description of my career with the Department of Correction for your perusal.

I look forward to help serve the needs of the Town of North Haven, and as always, will give every effort to perform at the highest level, wherever that opportunity may arise.

Thank you for your time and consideration.


DONALD BATNICK

Correctional Captain/Investigator

Feb 2012 - June 2018 6 years 5 months
Connecticut Department of Corrections Headquarters

Conducted sensitive internal/external investigations authorized by the Commissioner or Director of Security.

- Ensured agency compliance with federally mandated Prison Rape Elimination Act (PREA) standards through investigative, training and auditing efforts.
- Co-developed and facilitated investigative training curriculum for agency managers and supervisors.
- Assisted external law enforcement agencies with complex criminal investigations and search warrants.
- Attended and testified during numerous arbitrations and hearings concerning administrative investigations.
- Provided informational training concerning Department of Correction investigative capabilities to numerous local, state and federal law enforcement agencies.

Correctional Captain

Oct 2003 - Feb 2012 8 years 4 months
New Haven Correctional Center

- Supervised and managed operations of several disciplines within the state's designated male restrictive housing facility: Administrative Directives/Unit Directives/Post Orders, Emergency Plans, Facility Training, Inmate Discipline, Facility Investigations, Telephone Monitoring, Intelligence, Freedom of Information, Attorney General and State's Attorney Liaison.
- Served as Operations/Administrative Captain and Americans with Disabilities Manager.
- Ensured continued compliance with over 550 standards which encompass all aspects of facility operation.
- Supervise a workforce of 218 Correctional Officers and additional support staff.
- Conducted administrative investigations assigned by the Commissioner, Director of Security, District Administrator and Unit Administrator.
- Peer Mentoring Coordinator responsible for organizing and facilitating cadet training at NHCC during the pre-service phase.

Correctional Lieutenant

June 2000 - Oct 2003 3 years 4 months
New Haven Correctional Center

- Manager of several pre-sentence and specialized housing units. Responsible for overall operation of assigned units (inmate workers, inmate payroll, supplies, inmate housing assignments and responded to any issues concerning assigned inmates incarceration).
- Unit Manager for institution's mental health, and chronic discipline unit. Initiated cooperative management techniques with Mental Health staff which resulted in more effective inmate management through the use of a team concept.
- Supervised large compliment of correctional officers while they performed their daily assigned duties.
- Attended and testified during numerous arbitrations and hearings concerning administrative investigations.
- Conducted internal and external investigations authorized by the Commissioner or Director of Security, District Administrator or Unit Administrator.
- Assisted external law enforcement agencies with criminal investigations and search warrants involving the Department of Correction.

Officer First Class

Oct 1999 - May 2000 8 months
Bridgeport Community Enforcement Unit

- Coordinated department's Fugitive Apprehension Project with the Connecticut State Police and local authorities, which resulted in the return of numerous escapees.
- Implemented and managed a legislatively mandated "Zero Tolerance" pilot program, which addressed drug usage by community-based offenders
- Provided case management services and relapse prevention referrals for approximately 50

inmates on a weekly basis.

Correctional Officer

Feb 1995 - Oct 1999 4 years 9 months

New Haven Correctional Center

- Maintained a safe and secure environment within the confines of the correctional center, which promoted a rehabilitative environment as well as a safe and secure setting for staff and offenders.
- Effectively processed high security inmates upon admission and maintained effective controls of inmate movement throughout the facility.